

# We are excited to work with you!

We understand that selling a home in today's market can be challenging. While the market can fluctuate daily, hundreds of homes are sold each week in our area.

Thank you for choosing to put your trust in me for the process of buying and/or selling your home. Every member of my team is committed to ensuring that ALL of your real estate needs are not just met, but exceeded! I've created this book for your convenience and we hope that it will be a valuable resource. While the entire process is outlined for you here, please know that I will be staying in constant contact with you throughout the process. Your experience will be unique and I will adjust our service according to your wants and needs. My focus is on your complete satisfaction.



I hope this sellers guide answers any questions you may have about getting your home on the market and sold fast.

I am here to help with any of your real estate needs, please don't hesitate to

reach out!

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# MEET THE TEAM



ANGELA

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#### SUPPORT STAFF

BRITTNEY

Transaction Coordinator Brittany.retc@gmail.com

# OUR COMMITMENT

01 THE TRUTH

I promise to tell you the truth about your property.

03

I promise to respect your confidence.

**ADVICE** 

I promise to give you good advice.

TRANSPARENCY

02

RESPECT

04

I promise that you will understand what you're signing.

05 FOLLOW UP

I promise to follow through and follow up.



# 4 STAGES OF HOME SELLING

#### PRELISTING

- schedule an appointment
- meet with Staging Consultant
- discuss the best strategy for selling
- property evaluation
- complete market analysis
- establish sales price
- executed listing agreement

#### PREP FOR MARKET

- marketing campaign started
- professional photography taken
- signs installed
- submitted to MLS
- showing times selected
- property brochure delivered
- direct mail campaign launched
- e-mail campaigns started
- open house scheduled

#### **ACTIVE ON MARKET**

- showings started
- curb appeal kept up
- house is kept ready to show
- showing feedback shared
- open House held
- neighborhood door knocked

#### OFFER & CLOSING

- offer(s) received
- offer(s) negotiated
- offer accepted
- back-up offer(s) accepted
- inspections & disclosures completed
- appraisal completed
- contingencies removed
- property closes
- refer friends to us!



STAGE ONE: PRELISTING



YOUR CURRENT HOME

# PRICING TO SELL FAST

You may have heard that there is very little housing inventory right now. This means that prices for homes have gone up. As a seller, this is excellent news! The timing is perfect for you to get the most return on your investment into your home.

Even in today's hot market, there are still homes that sit, waiting for an offer for months and months. This time spent on MLS means that you're still making your mortgage payments, and you're still not getting equity out of your home.

Even worse is what buyers and buyer agents think about stale homes that have been on the market for too long. Remember how important first impressions are? The first impression a buyer gets about a home that has been on the market longer than average is this:

### "SOMETHING MUST BE WRONG WITH THAT HOME."

That thought will scare away many buyers, and it will prompt the ones who remain interested in attempting to lowball you.

But why are those homes still on the market in the first place? It's because they are often priced "out of the market."



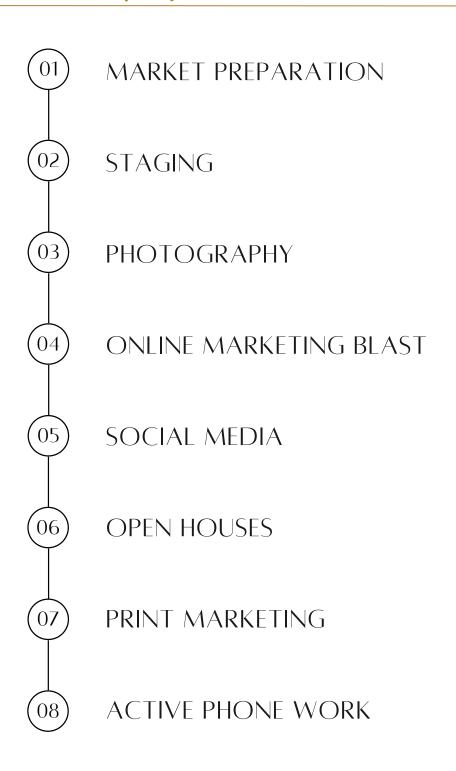




STAGE TWO: PREPARATION

OUR STEPS TO SOLD

# OUR EIGHT STEPS



# PREPARING YOUR HOME

#### FIRST IMPRESSIONS

Just as first impressions are important when meeting people, they can also make or break a home sale. When potential buyers walk into your house, they will start to evaluate everything they see. Their impression will ultimately determine how much they're willing to offer on the property...or even if they'll be interested in buying it at all.

#### **CLEANLINESS**

You wouldn't want your mother to come over when your house was dirty, would you? And you're not even trying to get her to shell out thousands of dollars for the place!

Buyers are easily distracted, and they will tend to focus on the negatives instead of the positives of each home they tour. Each dish left in the sink or dust bunny in the corner is going to detract from the perceived value of your home, which means a lower offer amount and more time on the market for you.

#### **RFPAIRS**

There are several reasons to complete repairs on your home before you put it on the market. Ultimately, buyers will pay more for a home to avoid the work of fixing it, and they will pay faster.

Moreover, any money you invest into repairs before you list — when you have time to price-shop and to use a little bit of elbow grease — will be far less than the quote from the home inspector or the concessions the buyers will want.

The good news is that most repairs are merely cosmetic and relatively inexpensive. Think of the things on your to-do list: that leaky faucet and the cracked bathroom tile were bothering you when you lived in the house, and they're going to bother the new owners too.

### PREPARING YOUR HOME

We advise on decluttering, making repairs/alterations that will help you gain financially. As well as show the home in its best possible form. Remember... First Impressions Last a Lifetime Spacious: Rooms should appear spacious. Store any unnecessary pieces of furniture to allow for easy movement around the room and throughout the house.

### **INTERIOR**

- WASH ALL WINDOWS AND MIRRORS
- REMOVE ALL PET-RELATED ITEMS AND FOOD
- TAKE PERSONAL ITEMS OFF THE WALLS
- ALL LAUNDRY IS EITHER PUT AWAY OR HIDDEN
- TAKE ALL TRASH OUT
- MOVE ALL SENSITIVE PAPERWORK AND MEDICATION TO A SECURE AREA

### **EXTERIOR**

- WASH ALL WINDOWS AND CLEAN SCREENS
- TOUCH UP PAINT
- MOVE ANY EXTRA VEHICLES FROM THE DRIVEWAY
- DISPLAY SEASONAL FLOWERS AND LANDSCAPING
- WEED ANY FLOWER BEDS
- CLEAN FRONT PORCH AND SECURE ANY LOOSE HANDRAILS

### STAGING YOUR HOME

Staging makes your house look and feel like a model home. It's the process of simplifying, rearranging furniture, adding decorative elements, and depersonalizing a home to maximize its appeal to buyers. The whole point of staging your house is to make it easy for prospective home buyers to envision themselves living in your home. To be successful, there are a few things you need to understand about what characteristics of a house are universally appealing to homebuyers.

83%

OF BUYERS' AGENTS SAID
STAGING A HOME MADE IT
EASIER FOR A BUYER TO
VISUALIZE THE PROPERTY AS A
FUTURE HOME.

#### PROS OF STAGING

- + Staging makes the listing photos look phenomenal, attracting more buyers into the home
- + Staging allows buyers to envision themselves living in your home
- + Staging has been proven to get a higher price in a shorter time

67%

OF TOP AGENTS SAY THAT HOME STAGING HELPS A SELLER FETCH MORE MONEY FOR THEIR HOUSE AT RESALE.

#### CONS OF STAGING

- Staging can take time to set up and take down after selling
- Staging can be costly when hiring a professional stager company
- -If done poorly, staging may not be in the buyers' taste

40%

OF BUYERS' AGENTS CITED THAT HOME STAGING HAD AN EFFECT ON MOST BUYERS' VIEW OF THE HOME

### PROFESSIONAL PHOTOGRAPHY

Over 95% of home buyers start their search online, so professional photography is imperative to selling a home! We hire a professional to come to take the best pictures and they are all completely edited to make sure your home is shown perfectly!





# HOMES WITH PROFESSIONAL PHOTOGRAPHY...

RECEIVE AN
AVERAGE OF 87%
MORE VIEWS THAN
THEIR PEERS
ACROSS ALL PRICE
TIERS.

A HOME WITH ONE PHOTO SPENDS AN AVERAGE 70 DAYS ON THE MARKET, BUT A HOME WITH 20 PHOTOS SPENDS 32 DAYS ON THE MARKET.

HAVE A 47%
HIGHER
ASKING PRICE
PER SQUARE
FOOT.

# ONLINE MARKETING BLITZ

Realtor.com Enhanced Show Case

Zillow.com - Premium Listing

Targeted Online Campaign

Targeted Email Campaign

**Pinterest Board** 

Google

Social Media Post

Homefinder

Homes.com

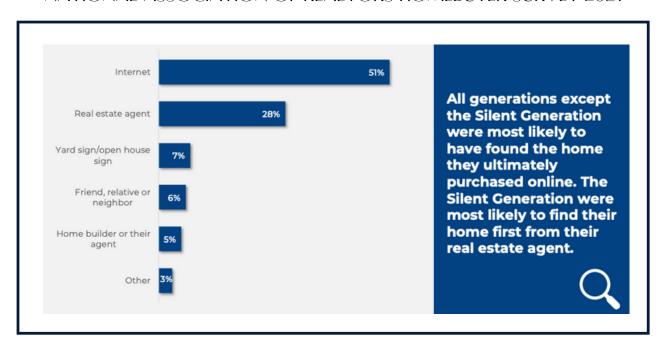
Pro HomeSnap

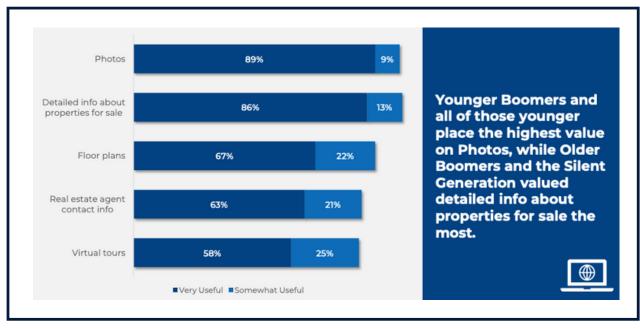
+Many More!

### SOCIAL MEDIA

With technology headed to the forefront of the new real estate market and the typical buyer using the internet to search for homes, the internet is a prevalent factor in the home buying process today. But what else is driving today's homebuyers? I believe it is everything they have learned from watching real estate reality-based content on TV and now, even more so, on social media.

#### NATIONAL ASSOCIATION OF REALTORS HOMEBUYER SURVEY 2021





# OPEN HOUSES





A lot of buyers like to look at a home without any pressure. This is what we call the "two step" buyer. Most the time they start the process by going to the open house first then follow up with a tour by their real estate agent.

# steps we take to prepare

- Posted on all major websites including Zillow,
   Trulia, and the local MLS
- Several signs strategically placed around your neighborhood
- Postcards/letters mailed to area
- Posted on our social media accounts
- Social Media Ads
- Weekly Newsletter Blast
- Door Knock Neighborhood

# PRINT MARKETING

It is no longer acceptable for your real estate agent to just print and hand out the MLS stat sheet. Here are our top 3 marketing pieces we have printed with each listing.

Custom Property Flyer



02

3-Part Custom Postcard Campaign



03

Custom Door Hangers for canvassing the neighborhood



# FOLLOW UP

According to a study done by MIT, the odds of contacting a lead in more than 5 minutes versus 30 minutes drops 100 times. From 5 to 10 minutes the odds decrease by 5 times. Is there any wonder why the average single agent misses so many opportunities to convert buyer leads for their seller?

Our team is trained and prepared to follow up immediately.



STAGE THREE: ON THE MARKET



MARKET ACTIVITY

# LAST-MINUTE SHOWING

Secure valuables (tech devices such as Take the trash out and consider hiding laptops, tablets, phones), bills, spare keys to garbage cans. the house and prescription drugs Have all counter tops cleaned off. Remove Minimize family photos countertop appliances such as toasters or coffee makers. Do a thorough cleaning - even if you have to Keys and personal items should be stored hire a cleaning service away. Declutter / put away everyday items: dishes, Improve curb appeal: Mow the lawn and trim back overgrown shrubbery mail, shoes, coats, kids' toys, sporting equipment, etc. Make the bathrooms shine: Toilet seats down. Take 15 minutes and organize / purge your clean mirrors and other glass surfaces. fridge - because a buyer WILL look! Put fresh flowers or flowering plants on the Make sure the thermostat is set appropriately dining room table for the weather and make the home comfortable for showings. Offer snacks and water Play soft music Take all the magnets and pictures off the Turn on all of the lights refrigerator. Open the windows - buyers love lots of Organize toys or store them while your home natural light. is on the Market Replace light bulbs that are burnt out. The Less is more. Remove excess furniture if better the lighting, the better the results. possible. Walkways to and from the home should be Hide feeding bowls, litter boxes, dog beds, etc. clean and clear. Do a final dusting, sweeping and vacuuming just before the open house or showing. Make all of the beds.

# SHOWING YOUR HOME

STEP 01

A SHOWING HAS BEEN REQUESTED

STEP 03

HOME IS PREPARED FOR THE

SHOWING

STEP 05

FEEDBACK IS RECEIVED REVIEW FEEDBACK OR OFFER

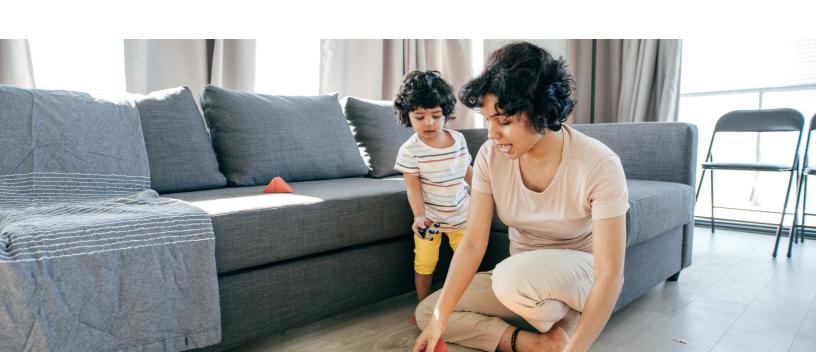
STEP 02

YOU APPROVE OR DISAPPROVE

STFP 04

YOU LEAVE AND THE SHOWING IS COMPLETED

STEP 06



### COMMON SHOWING MISTAKES

Not accommodating showings: Sure, showings can be a pain to prepare for, and they can be scheduled last minute, but it's in your best interest to be flexible with your potential buyer's schedule whenever possible. They're usually looking at multiple homes in a day, and they may not circle back to see your home again if it's not available when they ask to see it.

Attending your own showing: considered a faux pas for sellers to be present during showings at their home, buyers it can make feel as uncomfortable. If you're selling your home on your own, without the help of an agent, consider using a lockbox for showings. If you're a for-sale-by-owner (FSBO) seller and you have to host the showing yourself, don't hover. visitors explore your house on their own, and just be available to answer questions.

Taking feedback personally: It can be hard to hear criticism about your home, but it can be helpful. For example, if you find out a buyer said the carpets looked dirty, you can clean them before the next showing.







## SHOWING FEEDBACK

When you're selling your house and have taken time to clean, pick up, and clear all your counters so a buyer can tour your home – you probably want to know what they thought about your house, right? Actually, you probably want them to make an offer! But, if they don't make an offer, it's common for sellers to want to know WHY.

The "why" is called buyer feedback. And, sometimes it can be confusing. Interpreting buyer feedback can be a difficult task. It's common practice on my team to ask the agent that showed the property what the buyer thought. We pass that information on to you to satisfy your curiosity. And here's a list of some helpful ways to interpret that feedback:

WHAT THEY SAY	WHAT THEY MEAN
"The furnace (or insert another large mechanical name here) is old and they're just not sure."	The buyer is afraid of major expenses down the road. So, for the price your house is listed at - they fear it's going to cost too much money later and not be worth it.
"They were hoping for an open floor plan."  "The floor plan wasn't right for them."  "They thought the rooms would be bigger."  "The rooms are smaller than they thought."  "They were surprised at the (insert name of something not shown in photos)."  "It was our first time out and they're just getting started."	Is it possible your photos are hiding something obvious that people won't like? Re-shoot the pics. Sometimes pictures are deceiving in that rooms look bigger than they are. And, sometimes photos don't show how awesome a house truly is. Or, maybe they didn't look at the photos very closely at all and it's not your pics at all. Either way, they're probably disappointed with the reality for whatever reason and not going to make an offer because it's just not what they want.
"It smelled funny." "The pet odor was strong."	You need to clean, throw away air fresheners, and/or remove odor. It's amazing how much more a clean/fresh-smelling home will sell for vs. one that hasn't been prepared as well.
"More work than they expected." "Too much wallpaper."	They might need to see more homes to understand the value but at the moment they're not excited enough about your house to make an offer.

# WHAT THEY SAY

#### WHAT THEY MEAN

"The showing went well."

"It's a lovely home, thank the sellers for us."

Who knows what that means but more than likely if it's not followed with an offer it means they're not interested.

"The street was really busy."

"Didn't like the apartments behind the house."

"It's too close to the (insert name of something that buyers will be annoyed with - convenience store, school, business, etc.)." Sometimes the location of a house can really surprise a buyer (and sometimes the agent!) when they pull up to the house. For example, if your address is on a side street but the interstate is in your backyard. It's better to confront those issues in the listing than surprise people at the showing.

#### LOCATION

\* CONDITION

\* PRICE

These are just a few examples of feedback we see – and give.

Ultimately, when someone gives you feedback, good or bad, but it's not followed with an offer – the feedback means the buyer didn't see the value in your house for the listing price.

But, that doesn't necessarily mean that you're priced too high. (Although, it might mean that.)

#### Really, it's all about VALUE.

As your listing agent, I use buyer feedback to understand where buyers are at value-wise. Feedback always tells a story. There are 3 reasons your house won't sell

You can't change the location. So, if you live on a busy street or have apartments right next to your house, you can expect people to not love that.

You can change the condition. But, maybe you don't want to. Because if buyers are commenting that they think the house is too much work – you have a value problem. You can remedy the issues that are causing the issue (remove wallpaper, paint, update, etc) or you can adjust the price.

And, if your location is great and the condition is great but people still aren't buying your house? Well, that could be a number of things. But, the odds are good that it's a value problem and the market is rejecting your listing price. That's easy enough to fix – adjust the price.

# WHAT TO DO WITH PETS



Most people love dogs, cats, and other household animals – but like most things, there is a time and place for everything. Unfortunately, having pets when selling a home can cause major issues and affect your bottom line. If you are an animal lover, we know this can be a bitter pill to swallow, but read on.... Here is what to do with pets when selling a home.

#### WHY DO PETS NEED TO GO...

Whether your home is being held open or having a showing, below are just some reasons why pets need to be removed from your home during these times.

#### FEAR & NERVES

It may seem hard to believe, but the fear of cats and dogs is the most common animal fear. While many people may not outright fear pets, they are not comfortable around them. We have seen clients refuse to go into homes that have pets. Of course, when selling, the goal is to get as many people through your door as possible to expand the field of interest.

#### UNPREDICTABILITY

Very often, we hear, "my cat is so nice" and "my dog doesn't bark." Well, we have had that "nice" cat attack potential buyers and draw blood, and that "non-barking" dog get so territorial it barks, growls, and scares buyers and agents — so much they have to leave. You very well might have the most well-mannered pet(s), but you never know how they will react to strangers coming into your home (nor do you know how a stranger will treat your pet).

### WHAT TO DO WITH PETS WHEN SELLING A HOME

Here are some ways our clients have resolved the issue of pets:

- 1. Leave them with family or friends while your home is on the market
- 2. Board them for a specific amount of time
- 3. Take them to work with you for the day (if this is an option).
- 4. Hire a dog walker to remove them for showings
- 5. Ask a close neighbor to take your pet during showings
- 6. Completely move out of your home and take them with you



STAGE FOUR: UNDER CONTRACT & CLOSING

THE OFFER & CLOSING

### NEGOTIATING THE OFFER

Did you know there are three separate times to negotiate in the purchase contract? The first is when we negotiate the price and terms when the offer is first submitted. Second, there is an opportunity to negotiate during the buyer's inspection contingency. during the appraisal buyers' contingency. It is essential that you have an experienced, knowledgeable professional working on your behalf during this process. Members of our team are negotiation experts, and we will use our expertise to work for you. Whom you choose to represent you matters.

#### THE OFFER

Once you receive an offer there are still several items that have to be handled properly. Making sure you properly disclose and obey all the terms of the contract are just a few of the important items. When we have an accepted contract, the escrow process begins. We help you every step of the way.

# THE OFFER PROCESS

#### AFTER YOU RECEIVE AN OFFER

We will meet and review your offer together. Once the details are thoroughly reviewed and understood, you will have three options:

# 1- ACCEPT THE OFFER AS WRITTEN 2- DECLINE THE OFFER

If you feel as though the offer isn't close enough to your expectations to further negotiate this offer.

#### 3- COUNTER OFFER

If you agree to most the offer but want to change a few details, we can counter the buyer with the new terms.

You can negotiate back and forth as many times as needed until you reach an agreement or someone chooses to walk away.

ONCE AN OFFER IS ACCEPTED BY BOTH PARTIES, YOU ARE OFFICIALLY UNDER CONTRACT.

Congrats!!

# FINAL STEPS



#### ORDER THE INSPECTIONS

During the inspection period, we will schedule an inspection with a reputable home inspector to do a thorough investigation of the home. Once this is complete, the inspector will provide the buyer with a list of findings.



#### ORDER THE APPRAISAL

The buyer's lender will arrange for a third-party appraiser to provide an independent estimate of the value of the house. The appraisal lets all parties involved know that the price is fair. The loan file then moves on to the mortgage underwriter.



#### NEGOTIATE FINAL OFFER

Issues could arise after the home inspection, and those issues tend to result in another round of negotiations for credits or fixes.

- 1. The buyer could ask for credit for the work that needs to be done.
- 2. Think "big picture" and don't sweat the small stuff. A tile that needs some caulking or a leaky faucet can easily be fixed. We have a list of licensed professionals that can help with any repairs.
- 3. Keep your poker face. The buyer's agent will be present during inspections and revealing your emotions or getting defensive could result in more difficult negotiations.

# SCHEDULING YOUR MOVE

#### AFTER SIGNING

- Declutter! Sort through every drawer, closet, cupboard & shelf, removing items you no longer need or like. Donate or sell items that are in good condition
- Get copies of medical records and store them with your other important documents
- Create an inventory of anything valuable that you plan to move
- Get estimates from moving companies

#### 4 WEEKS TO MOVE

- Schedule movers/moving truck
- ·Buy/find packing materials
- **START PACKING**

#### 2 WEEKS TO MOVE

- We will schedule a time to close and sign your documents
- ·Contact utility companies (water, electric, cable)
- •Change address: mailing, subscriptions, etc.
- ·Minimize grocery shopping
- ·Keep on packing

#### 1 WEEK TO MOVE

- ·Buyer will complete their final walkthrough
- ·Finish packing
- ·Clean
- Pack essentials for a few nights in the new home
- ·Confirm delivery date with the moving company. Write directions to the new home, along with your cell phone number

# CLOSING DAY

Closing is when you sign over ownership paperwork and hand over your home's keys

#### FINAL WALKTHROUGH

Buyers will do a final walk of the home within 24 hours of closing to check the property's condition. This final inspection takes about an hour. They will make sure any repair work that you agreed to make has been done.

#### THEY WILL BE SURE TO:

- Make sure all appliances are working properly
  - Run the water in all the faucets and check for any possible leaks
- Open and close garage doors with an opener
  - Flush toilets
- Run the garbage disposal and exhaust fans

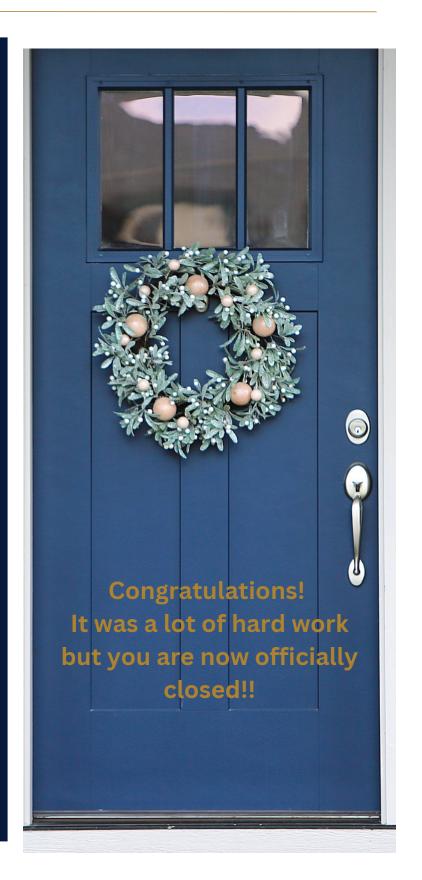
#### **CLOSING TABLE**

Who will be there:

- · Your agent (ME)
  - · You
- · Closing Officer

#### BRING TO CLOSING

Government-issued photo IDAny funds needed to close



### WHY YOU SHOULD HIRE US

01

#### COMMUNICATION

Communication is the key to positive relationships. To that end, we have a multi-faceted communication program with our Seller which HOLDS US ACCOUNTABLE to what we tell you we are going to do. All Sellers in the Custom Listing and Service Plan receive weekly updates on marketing, showing activity and feedback on their property via email.

02

#### MARKET PREPARATION

Feedback buyers often give of homes that don't sell is that they couldn't envision themselves living in it given the current owner's choice of furnishings and any clutter or imperfections. We help to make sure this doesn't happen to you by utilizing our resources and trusted partners to complete any task deemed necessary.

03

#### INNOVATIVE AND CREATIVE MARKETING

We are consistently sharpening our marketing sword by taking the latest and greatest marketing courses and attending seminars that show you soon-to-be-released software/ products.

04

#### TARGET MARKETING

We have been utilizing target marketing on the internet for over the past 5 years. (Youtube, Facebook, Instagram, Google) by doing so your home is seen and shown more.



# OUR PROMISE TO YOU

#### ONE

I promise to tell you the truth about your property.

#### TWO

I promise to respect your confidence.

#### **THREE**

I promise to give you good advice.

#### **FOUR**

I promise that you will understand what you're signing.

#### FIVE

I promise to follow through and follow up.

# **TESTIMONIES**

ANGELA IS TIMELY, EASY TO REACH AND COMMUNICATES WITH HER CLIENTS EXCEPTIONALLY WELL. YOU WILL NOT REGRET WORKING WITH HER AS YOUR AGENT. WE WILL CERTAINLY RETURN TO HER SHOULD WE HAVE ANY REAL ESTATE NEEDS IN THE FUTURE.



THE BARR'S

ALWAYS LOOKING OUT FOR HER CLIENTS! I WOULD RECOMMEND ANGIE IF YOU ARE LOOKING TO BUY OR EVEN SELL! YOU WILL NOT REGRET IT!



THE CROSBY'S

ANGIE WAS BEYOND AMAZING FROM OUR FIRST PHONE INTERACTION, UNTIL I SIGNED THE DOTTED LINE. SUPER FAST AND RECEPTIVE COMMUNICATION, AND SHE ADVOCATES FOR YOU THROUGHOUT THE ENTIRE EVENT.



THE SHACKFORD'S

IF YOU WANT A REALTOR THAT WILL GO ABOVE AND BEYOND THAT IS HER. AS A YOUNG HOME OWNER AND A FIRST TIME SELLER, SHE WALKED ME THROUGH EVERY STEP OF THE WAY. SHE ALWAYS KEPT ME INFORMED AND I NEVER HAD TO WONDER IF I WAS MISSING SOMETHING OR WHERE WE WERE IN THE PROCESS. BOTH OF MY HOUSES SOLD WITHIN 24 HOURS THANKS TO HER.



# THANK YOU!

WE WOULD LOVE TO WORK WITH YOU, PLEASE REACH OUT IF YOU HAVE ANY QUESTIONS.

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# ASK ABOUT OUR



# BENEFIT PROGRAM

FOR BUYING OR SELLING A HOME

POLICE FIRE EMS